

Computer tablet use contract

Kópavogur and _____, parent/guardian, on behalf of _____, student in _____ school, hereby agree upon the following contact for the student's use of a computer tablet.

1. The computer tablet covered by this agreement is the property of Kópavogur. The student has access to the device during the school period, as long as the student is registered in a compulsory school in Kópavogur. At the end of each school year the student shall return the device to the school. When the device is returned the student must log out of his/her Apple-ID and iCloud Access in the device.
2. Kópavogur reserves the right to temporarily recall the device for repairs or services, to remove adverse data or to track possible abuse. The student will then be provided with a rental device during this period so that there is no interruption in the student's education.
3. Kópavogur installs presets which allow for necessary maintenance and administration for servicing the device. The device is registered on the administration system of Kópavogur (Airwatch) which allows administrators to transfer teaching materials and software to the device, as well as tracing the device if it is lost or stolen. Kópavogur services the device, including registering it to the school's wireless internet in accordance to the rules which are in place.
4. The student and the parent/guardian are handed the device for use after this contract has been signed. To be able to use the device, the student must have an AppleID and Kópavogur will set it up for him/her. It is recommended that only one AppleID is used for each device.
5. When the device is handed to the student they must enter a four digit passcode on the device which is provided by Kópavogur and is used to unlock the device. The head teacher and parents/guardians also get this passcode. If the student changes the passcode later they must share the code with the head teacher and parents/guardians.
6. The student is allowed to bring the device home at the end of the school day, but must bring it to school every day, fully charged. The student is responsible for the charger and cord and is it recommended that it be kept at home. If lost or destroyed, the charger must be replaced at the student's own cost. The use of the device at home for gaming or leisure activities must be in agreement with the parents and the student must follow the rules set by the parents. If the student proves to be unable to follow the rules set by the parents, the parents/guardians and the school may decide that the device should be kept at school.
7. The student and the parents/guardians are responsible for the treatment and use of the device while the student has it. The student must take care of the device and be responsible in its use. If the student proves to have difficulty with this responsibility, according to the school and the parents/guardians, they may decide for the device to be kept at school.

8. The student will receive one cover for the device and is not allowed to remove the device from its cover. If the student wants to use another cover, they are allowed, but must then return the original cover to the school. The cover is the student's property and his/her responsibility. The student is allowed to mark it and decorate it as he/she pleases.
9. Under no circumstance is the device to be used illegally. Installing stolen programs or programs which change its operating system is strictly forbidden, as well as using the AppleID or the Find my Ipad program to delete data or settings from the device. The student must follow the rules of the school and the laws in regards to taking and publishing photographs.
10. The device includes teaching materials and programs for the student's studies. The student and the parents/guardian are allowed to install their own materials, such as photos and music, as well as their own software of their choice, teaching materials shall always be a priority. If the device's memory is full, the teaching materials have priority over the student's materials. When the device is returned at the end of the year it is the students' responsibility to save personal data since the device might be upgraded and reset before it is returned in the next school year and then all data is deleted from the device.
11. If the device is damaged or destroyed, lost or stolen it must be immediately reported to the school and Kópavogur will lend a device to the student during repairs or the retrieval of the missing device. If the damages to the device are intentional or the student has something to do with the theft of the device, the student must replace or repair the device.
12. If the student happens to transfer between schools within the Kópavogur school district he keeps using the same device and the municipality will take care of the registration of the device between the mandatory school's computer systems.
13. If the student moves to another municipality and leaves Kópavogur school district he/she must return the device to the school and sign out of the AppleID and the iCloud access in the device.

In signing this contract we, the undersigned, hereby declare that we have thoroughly read through the contents of the contract and the rules of the school and the municipality of Kópavogur on the use of the device and the access to the wireless internet at the school and hereby agree to all the terms and agreements.

Place and date

Signature and ID number of parent

Signature and ID number of student

Signature of head teacher on behalf of
Kópavogur